

WHERE **FIRST** MEANS MORE

ACCOUNT SWITCH KIT

Changing your checking account to First Missouri State Bank is easy! This "Switch Kit" and our Lobby Services Representatives will help you through the process.

Documents and information needed to open new account:

- Driver's License
- Social Security Number
- Payable on Death Information
- Trust Paperwork (if needed)
- Proof of Current Address (if different than address on DL)





6 Simple Steps to a Great Banking Relationship

At First Missouri State Bank, we make switching to us easy! Enclosed you will find what you need to switch your current checking account to First Missouri State Bank. Just complete the five simple steps outlined below and your switch will be complete!

Step 1: Open a First Missouri State Bank checking account. Visit any of our three convenient locations and a Lobby Services Representative will gladly help you find a checking account that best fits your needs. They will order your new checks, debit card and also set up your online banking.

Step 2: Stop using your old accounts at the bank you are switching from. Make sure you leave the account open until all direct deposits and automatic withdrawals have been successfully switched and have sufficient funds to cover all outstanding checks.

Step 3: Start using your First Missouri State Bank account. Begin using your new checks and debit card. Set-up your online bill pay payees.

Step 4: Change all of your direct deposits to your new First Missouri State Bank account. This can be done by using the enclosed form or stop by the branch and we will help you with this. Some companies may require their own form to be filled out.

Step 5: Change all of your automatic withdrawals to your new First Missouri State Bank account. This can be done by using the enclosed form or stop by the branch and we will help you with this. Some companies may require their own form to be filled out.

Step 6: Close your former account. Once all your checks have cleared and all direct deposits and automatic withdrawals have been switched, complete the enclosed form and send it to your old bank for processing.

Thank you for choosing First Missouri State Bank! We are here to help make the switch easy.



Automatic Payment Checklist

Payment	Company	Account Number	Amount	Date of Payment
Mortgage / Rent				
Auto Loans				
Insurance				
Credit Cards				
Gas / Oil				
Electric				
Cable / TV				
Telephone				
Cell Phone				
Water				
Garbage				
Internet Provider				
Health Club				
Investments				
IRA / Retirement				
Charities				
Daycare				
Other				

Direct Deposit Checklist

Payment	Company	Account Number	Amount	Date of Deposit
Employee Payroll				
Pension / Retirement				
Social Security				
Investment Incomes				
Other				

Helpful Phone Numbers and Websites

Social Security Administration	1-800-772-1213	www.ssa.gov
Department of Veteran Affairs	1-800-827-1000	www.va.gov
First Missouri State Bank	1-573-334-9000	www.wherefirstmeansmore.com



Automatic Deposit Change Form

Address:		
		Zip:
To Whom It May Concern:		
This letter serves as authorization to	change the account information	on for automatic deposit(s) in the name of
I have recently moved my bank accou	unt to First Missouri State Ban	k and the current account information you ar
using will no longer be vaild.		
Previous Financial Instituion:		
Previous Account Number:		
Routing / ABA Number: <u>081519219</u> FMSB Account Number: # If you have any questions regarding t	his matter, or need additional	information to make this change, please
Routing / ABA Number: <u>081519219</u> FMSB Account Number: # If you have any questions regarding t	his matter, or need additional	
Financial Institution: First Missouri S Routing / ABA Number: 081519219 FMSB Account Number: # If you have any questions regarding t contact me at () Account Holder Signature	his matter, or need additional	
Routing / ABA Number: <u>081519219</u> FMSB Account Number: # If you have any questions regarding t contact me at ()	his matter, or need additional (account holder phone n	umber).
Routing / ABA Number: <u>081519219</u> FMSB Account Number: # If you have any questions regarding t contact me at () Account Holder Signature	his matter, or need additional (account holder phone n Date	umber). Phone
Routing / ABA Number: <u>081519219</u> FMSB Account Number: # If you have any questions regarding t contact me at () Account Holder Signature Account Holder Signature	his matter, or need additional (account holder phone n Date	umber). Phone

Other information your employer / depositor may require (SSN, Employee ID#)



Automatic Withdrawal Change Form

Date:		
Withdrawal Company:		
Address:		
		Zip:
To Whom It May Concern:		
This letter serves as authorization to	change the account informatio	n for automatic withdrawal(s) in the name of
I have recently moved my bank accou using will no longer be vaild.	int to First Missouri State Bank	and the current account information you are
Previous Financial Instituion:		
Previous Account Number:		
Account Number Paid By Automatic V	Nithdrawal:	
Recurring Date of Auto Payment:		
	his matter, or need additional	information to make this change, please
contact me at ()	(account holder phone ht	imber).
Account Holder Signature	Date	Phone
Account Holder Signature	Date	Phone
Name(s) (please print)		
Address		
City, State, Zip		



Authorization to Close Account(s)

Date:			
Financial Insitution Name: _			
Address:			
City:	State:	Zip:	

To Whom It May Concern:

This letter is to inform you that I have recently moved my bank account to First Missouri State Bank. Please accept this letter as authorization to close the following account(s).

Checking #	Account Owner(s)
Checking #	Account Owner(s)
Savings #	Account Owner(s)
Savings #	Account Owner(s)
Money Market #	Account Owner(s)
Other #	Account Owner(s)

Remaining funds should be sent by check to the mailing address provided below. Please notify me by phone if any further verification or information is needed by your institution.

Account Holder Signature	Date	Phone
Account Holder Signature	Date	Phone
Name(s) (please print)		
Address		
City, State, Zip		